

Course Catalogue

As of November 2025

The Training Institute on Migration Capacity Partnership for the Mediterranean is formally licenced as a Further Education Institution, providing bespoke, quality-assured learning opportunities to migration practitioners across the region.

Situated in Malta, it boasts licensed facilities across the Mediterranean, an extensive network of over 50 authorised trainers and courses that carry European qualifications

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BORDER MANAGEMENT AND SECURITY

Award in Document Examination Essentials

This document examination training course explores the fundamentals of imposture detection and document examination techniques, from key definitions to the most commonly used security features. Designed to cater for different learning styles, it offers a wide range of practical exercises that allow trainees to examine documents first-hand using basic equipment. This course does not aim to develop fully-fledged document examination experts but rather empower trainees to confidently and competently conduct initial assessments of suspect documents and persons. (DEEE)

	Status: MFHEA Accredited Qualification Type: Award ECTS: 2	
	Mode of Delivery/Attendance: Face-to-face/full-time	
	Duration: 5 days Hours of total learning: 50 hours (Contact:18hours/Self-study: 30 hours/ Assessment: 2 hours	
	Language of instruction: English/Arabic	
	Mode of teaching	Verbal and written quizzes Practical exercises Self-paced self-study
	Lecture	
	Visual aids and samples	
	Plenary discussions	
	Attendance: 10 points Practical application: 20 points Final examination: 70 points Pass rate: 60%	



Course Agenda

DAY 1: Introduction
Course introduction Imposters Introduction to Document Examination
DAY 2: Substrates and Printing Technics
Substrates Practical exercises Mechanical Printing techniques
DAY 3: Personalisation and Additional Security Features
Personalisation Additional security features
DAY 4: Exercises
Practical Exercises
DAY 5: Assessment and Course Evaluation
Course summary and Q/A session (90 mins) End of course evaluation (30 mins) Final examination (90 mins) Final examination Q/A (30 mins) Closing speech (20 mins)



Learning Outcomes:

- Detect potential impostors by applying the imposture detection technique
- Use the basic document examination equipment to assess the validity and authenticity of secure documents
- Efficiently apply the document examination method to examine a suspect document

BORDER MANAGEMENT AND SECURITY

Award in Border Investigations Essentials

This course offers a basic induction curriculum for state agency staff with frontline and investigative border management/border guarding responsibilities. It is designed as a mid-level border guard-specific vocational training for Junior Officers and Non-Commissioned Officers, and aims to transfer relevant knowledge, skills, and attitudes to 1st Responders of border units. More concretely, the course provides trainees with the opportunity to learn about the principles and processes for the implementation of structured and efficient initial border investigations while offering a chance to practice first-hand necessary skills through practical exercises including group work, case studies, and live demonstrations.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 2



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 50 hours (Contact: 18 hours / Self-study: 29 hours /
Assessment: 3 hours)



Language of instruction: English/Arabic



Modes of teaching	Practical exercises
Lecture	Written reference material
Visual aids, props, and equipment	Recorded and live demonstrations
Plenary discussions	Case studies and role plays
Verbal and written quizzes	Self-paced self-study



Attendance: 10 points
Practical application: 20 points
Final examination: 70 points
Pass rate: 60%



Course Agenda

DAY 1: Introduction

Initial Investigations (90 min)
Role of 1st Responders (120 min)
Initial Interviewing Techniques (120 min)

DAY 2: Substrates and Printing Technics

Initial Behavioural Analysis (120 min)
Introduction to Trafficking in Human Beings (120 min)
Introduction to Transnational Organised Crime (120 min)

DAY 3: Personalisation and Additional Security Features

Search of Persons (120 min)
Search of Vehicles part 1 (120 min)
Search of Vehicles part 2 (120 min)

DAY 4: Exercises, Assessment and Course Evaluation

Course recap and Q/A session (90 min)
Final written or online examination (120 min)
Final examination Q/A (60 min)
End of course evaluation



Learning Outcomes:

- Efficiently apply the principles of investigations.
- Use different types and lines of questioning during investigative interviews.
- Identify behavioral indicators as potential deception cues.
- Competently recognise THB indicators.
- Methodically conduct pat downs and body searches.
- Methodically conduct a basic vehicle search.
- Properly handle detainees and seizures.

BORDER MANAGEMENT AND SECURITY

Award in Core Skills for Front-line Migration

This course will enable learners to apply adult learning principles in the design and delivery of learner-centred training courses. More concretely, this course will provide trainers with the opportunity to benefit from experiential learning across three elements: (1) The principles and processes for the design of a well-structured adult learning training programme. (2) The selection and implementation of appropriate inclusive delivery methods. (3) Effective evaluation utilizing multiple sources including students; trainers and peers.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 3 days
Hours of total learning: 25 hours (Contact:14 hours/Self-study: 8 hours/
Assessment: 3 hours



Language of instruction: English/Arabic



Modes of teaching	Practical exercises
Lecture	Written reference material
Visual aids, props, and equipment	Recorded and live demonstrations
Plenary discussions	Case studies and role plays
Verbal and written quizzes	Self-paced self-study



Attendance: 10 points
Practical application: 20 points
Final examination: 70 points
Pass rate: 60%



Course Agenda

DAY 1: Introduction

Initial Investigations (90 min)
The role of 1st Responders (120 min)
Initial Interviewing Techniques (120 min)

DAY 2: Substrates and Printing Technics

Initial Behavioural Analysis (120 min)
Search of Persons (120 min)
Search of Vehicles part 1 (120 min)

DAY 3:

Search of Vehicles part 2 (60 min)
Course recap and Q/A session (90 min)
Final examination (120 min)
Final examination Q/A (30 min)
End of course evaluation (30 min)



Learning Outcomes:

- Efficiently apply the principles of investigations.
- Use different types and lines of questioning during investigative interviews.
- Identify behavioural indicators as potential deception cues.
- Methodically conduct pat downs and body searches.
- Methodically conduct a basic vehicle search.
- Properly handle detainees and seizures.
- Efficiently conduct initial investigations.
- Indicatively identify potential offenders, witnesses and victims crossing the border.
- Competently process seized goods.
- Proficiently process irregular migration cases.
- Act autonomously within official regulations

BORDER MANAGEMENT AND SECURITY

Award in Crisis Management Essentials

The course aims to equip participants with the tools and techniques to develop crisis management plans. It will start by focusing on the Risk Management methodology in order to allow learners to understand the process of identifying, assessing, and reducing the most common risks in their work environment. The course will also guide participants through the different types of crises (describing origins and their stages) and will provide tools for the preparation of an effective “Crisis Management Plan” within their respective organisations. The training more importantly will engage participants in a variety of activities and exercises, including group discussions and case studies, designed to help them widen their knowledge on the subject matter as well as develop their hands-on abilities.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 5 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/
Assessment: 2 hours)



Language of instruction: English/Arabic



Modes of teaching	Practical exercises
Lecture	Written reference material
Practical exercises	Recorded and live demonstrations
Plenary discussions and Q/A	Case studies and role plays
Assessment	



Attendance: 5 points
Practical application: 20 points
Final examination: 75 points
Pass rate: 60%



Course Agenda

DAY 1:

Course presentation (15 min)
Introduction to Risk Management (5 hours 15 min)

DAY 2:

Introduction to Crisis Management (1 hour 45 min)
Principles, framework and process of Crisis Management (1 hour 30 min)
Stages of Crisis Management (2 hours)

DAY 3:

Type of crises (1 hour 45 min)
Crisis Management in Public Relations (1 hour 30 min)
Draft Lessons

DAY 4:

The “Crisis Management Plan” continued (1 hour 45 min)
Workshop

DAY 5:

Crisis management workshop (continued)
Course recap (1 hour 30 min)
Final assessment (2 hours)



Learning Outcomes:

- Define the concept of ‘crisis’
- Understand the process of identifying, assessing and reducing risks to an acceptable level, by defining and controlling threats and associated vulnerabilities
- Understand the importance of Crisis Management
- Identify the four phases of crisis management
- State examples of crises, with special emphasis on migration crises
- Understand and state the elements of effective crisis communication

BORDER MANAGEMENT AND SECURITY

Award in Introduction to Transnational Organised Crime

This dynamic and intensive training programme is designed for 1st line migration practitioners, particularly those deployed at the border and actively engaged in the fight against Transnational Organised Crime (TOC). Over four consecutive training days (25 hours of learning), learners will gain a deep understanding of foundational TOC concepts, its various forms, and the pivotal role of first responders. They will delve into the core concepts and legal frameworks of TOC, exploring key areas such as trafficking in human beings, smuggling of migrants, drug trafficking, and money laundering. The programme emphasises the identification of 'red flags' and the critical importance of evidence collection and preservation, empowering first responders to support investigations effectively.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 21 hours/Self-study: 2 hours/
Assessment: 2 hours)



Language of instruction: English/Arabic



Modes of teaching	Case studies
Lectures	Self-paced self-study
Visual aids	
Plenary/guided discussions	
Practical and group exercises	



Attendance: 5 points
Practical application: 35 points
Final examination: 60 points
Pass rate: 60%



Course Agenda

DAY 1:

Course and Participants
Introduction and Key Definitions
Organised Criminal Groups and Transnational Offences
The Crime-Terror Nexus

DAY 2:

The Goals and Activities of Organised Crime
Trafficking in Human Beings and Smuggling of Migrants
Money Laundering and Drug Trafficking

DAY 3:

First Responders and TOC
Common TOC Indicators
Collecting/Protecting Evidence of TOC

DAY 4:

A Harmonised Approach to TOC Prevention and Countering
Information Sharing and Mutual Legal Assistance Requests
Final Recap
Final Examination & Course Evaluation and Closing Session



Learning Outcomes:

- List the key elements of TOC as per the UN Convention against Transnational Organized Crime.
- Explain the difference between organised crime and other forms of crime.
- Describe the goals and activities of organised crime.
- Describe the difference between trafficking in human beings and smuggling of migrants.
- Describe the main instruments and avenues available to first responders for countering TOC.
- Describe common indicators of TOC.
- State international instruments and institutions that facilitate international cooperation for TOC investigations.
- Describe the functioning of mutual legal assistance requests.

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Vocational Train the Trainer (VTT)

This course will enable learners to apply adult learning principles in the design and delivery of learner-centred training courses. More concretely, this course will provide trainers with the opportunity to benefit from experiential learning across the three elements: (1) The principles and processes for the design of a well-structured adult learning training programme. (2) The selection and implementation of appropriate inclusive delivery methods.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 2



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 5 days
Hours of total learning: 50 hours (Contact: 22 hours/Self-study: 20 hours/
Assessment: 8 hours)



Language of instruction: English/Arabic



Modes of teaching
Lectures,
Workshop,
Placement, Asynchronous, Forums, VLE, etc.)



Attendance: 5 points
Practical application: 25 points
Final examination: 70 points
Pass rate: 60%



Course Agenda

DAY 1:

Setting the scene and training design

DAY 2:

Learning by doing – Deliver

DAY 3:

Learning by doing and broadening skills on training methods (Part I)

DAY 4:

Learning by doing and broadening skills on training methods (Part II)

DAY 5:

Broadening training skills



Learning Outcomes:



- Identify the key principles of a training cycle and terminology related to training.
- Identify the key principles of adult learning and understand how they impact training design and delivery.
- Identify the factors and interactive techniques that contribute to active learning and memory retention.
- Summarise the different levels of Kirkpatrick's evaluation model.
- Describe the different communication skills in training and facilitation techniques.

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Curriculum Development Essentials

The course is specifically designed to equip participants with the knowledge and skills required to create relevant and effective curricula. Participants will be introduced to a simple, step-by-step process for designing training courses or sessions that align with specific learning objectives, as well as planning, design/development, implementation, and evaluation. Through interactive training methods, participants will learn about the experiential learning cycle and different learning styles, which are critical to designing accurate and logically sequenced curricula that are essential to the instructional and adult learning processes.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/
Assessment: 2 hours)



Language of instruction: French/English/Arabic



Modes of teaching
Lecture
Visual aids
Plenary/guided discussions
Practical and group exercises

Case studies
Self-study



Attendance: 10 points
Practical application: 15 points
Final examination: 75 points
Pass rate: 60%



Course Agenda

DAY 1:

What do we mean by 'Curriculum' and 'Curriculum Development'? Definition and general concepts.
Overview of the different phases in the curriculum development process (What, Who, How) Phase 1: Planning
The different phases in the curriculum development process Phase 2: Design/Development

DAY 2:

The different phases in the curriculum development process Phase 3: Implementation
The different phases in the curriculum development process Phase 4: Evaluation
Adults as Learners: types of curricula, experiential learning cycle and learning styles
Questions and Feedback

DAY 3:

Choosing the right training methods/techniques when developing a curriculum
Learning by doing: Curriculum design and development
Learning by doing: Curriculum design and development

DAY 4:

Presentation of group work and feedback
Final Examination / Wrap up and course feedback



Learning Outcomes:



- Understand the definition and the concept of the term curriculum and curriculum development
- Identify the four phases of the curriculum development process
- Describe each phase of the curriculum development process
- Recall how to determine training needs, specify learning objectives and organise training content
- State the different types of curricula
- Describe the experiential learning cycle and its stages
- Describe how to select training methods and techniques tailored to different learning styles and learner needs
- Describe different learning styles as methods of learning
- Describe how to pull together the training objectives, training content, training methods, and training resources into a lesson plan

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Leadership Essentials

The course provides participants with the essential knowledge and skills needed to effectively lead a team. It will engage participants in a variety of activities and exercises, including group discussions and case studies, designed to help them widen their knowledge of leadership as well as develop their leadership abilities. Overall, the goal of the course is to equip participants with the tools and confidence they need to take on leadership roles and make a positive impact in their personal and professional lives.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 21 hours/Self-study: 2 hours/
Assessment: 2 hours)



Language of instruction: French/English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Case studies and role plays
Visual aids	Self-Reflection
Plenary/guided discussions	Self-paced self-study
Verbal and written quizzes	



Attendance: 10 points
Practical application: 30 points
Final examination: 60 points
Pass rate: 60%



Course Agenda

DAY 1:

Introduction to Leadership
Leadership style frameworks
End of Day 1: Think-pair-share

DAY 2:

Situational Leadership: How flexibility leads to success
What Leaders do: Key roles and responsibilities
End of Day 2: Think-pair-share (30 min)

DAY 3:

Communication and influence as a Leader
How Leaders can make better decisions
End of Day 3: Think-pair-share (30 min)

DAY 4:

Reflection and Personal Leadership Development Plan
Course Recap and Q & A session
Final Examination / End of course evaluation



Learning Outcomes:



- Demonstrate assertive leadership behaviours.
- Select the most suitable leadership style for a specific situation and context.
- Apply different styles of communication to fit a variety of circumstances.
- Select the most suitable decision-making style for a specific situation and context.
- Apply collaborative decision-making techniques that provide structure in group decision-making situations.
- Engage in self-reflection and identify one's own leadership strengths and areas of improvement.
- Lead a team in an efficient and flexible manner, taking into consideration multiple factors including context and characteristics/needs of team members.
- Take the initiative to develop new leadership behaviours.

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Presentation Skills Essentials

The course will equip participants with the required tools and techniques to prepare and deliver impactful presentations and speeches. Participants will learn how to prepare, plan and structure a presentation, with an emphasis on tailoring their message to the audience. Various tips and tricks for engaging the audience from start to finish will be featured and practised. Some common mistakes made by public speakers will also be discussed, with the goal of providing tips to avoid them and, in case of occurrence, recover from them. Effective strategies for handling Q&A sessions will also be tackled.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 17 hours/Self-study: 2 hours/
Assessment: 6 hours)



Language of instruction: English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Case studies and role plays
Visual aids	Peer and instructor feedback
Plenary/guided discussions	Self-paced self-study



Attendance: 5 points
Practical application: 25 points
Final examination: 70 points
Pass rate: 60%



Course Agenda

DAY 1:

Find your voice – An introduction to public speaking
Craft your message – Strategies for effective planning and structuring
End of Day 1: Think-pair-share

DAY 2:

Engage from start to finish – Tips for impactful openings and closings
Command the room – Techniques for connecting and captivating your audience
Command the room – Techniques for connecting and captivating your audience
End of Day 2: Think-pair-share

DAY 3:

Don't be that speaker – Tips to avoid (and to recover from) common mistakes
Course Recap and Q & A session
Final (Written) Examination
Briefing and preparation for final (practical) examination

DAY 4:

Preparation for final (practical) examination
Final (practical) examination: The Pitch (1)
Final (practical) examination: The Pitch (2)
Feedback on performance
Closing and course evaluation



Learning Outcomes:



- Competently structure a presentation/speech
- Efficiently plan a presentation/speech
- Proficiently prepare a presentation/speech
- Deliver a presentation/speech in a way that projects confidence and engages the audience
- Use positive body language during delivery
- Apply appropriate techniques to control your voice, including voice projection and abdominal breathing

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in ICT Essentials

The aim of this introductory course is to equip students with fundamental digital literacy skills that are essential for their day-to-day activities. In this beginner-friendly programme, students will gain the essential skills needed to thrive in today's digital world. Our trainers will guide them step-by-step through using common applications like: (1) Word processors: Learn to create professional documents, letters, and reports with ease. (2) Spreadsheets: Master the art of data organisation, calculations, and clear visualisations to manage your finances or personal projects effectively (3) Presentation software: Craft compelling presentations to captivate your audience and deliver your message with impact.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 5 days
Hours of total learning: 25 hours (Contact: 20 hours/ Assessment: 5 hours)



Language of instruction: French/English/Arabic



Modes of teaching
Lecture
Practical exercises
Plenary discussions and Q/A
Assessment



Attendance: 10 points
Practical application: 20 points
Final examination: 70 points
Passing score: 60%



Course Agenda

DAY 1:

Using Computers and Managing Files (75minutes)
Using MS-Word Application (75 minutes)
Creating documents (75 minutes)
Formatting documents (75 minutes)

DAY 2:

Working with objects (75 minutes)
Using MS-PowerPoint Application (75 minutes)
Working with Text and Objects (75 minutes)
Adding Transitions and Animations (75 minutes)

DAY 3:

MS Word Exam (60 minutes)
MS PowerPoint Exam (60 minutes)
Using the Excel Application (75 minutes)
Formatting Spreadsheets (105 minutes)

DAY 4:

Creating formulas (75 minutes)
Inserting functions (75 minutes)
Creating charts (75 minutes)
Using Microsoft Outlook Application (120 minutes)

DAY 5:

Microsoft Excel Exam (60 minutes)
Microsoft Outlook Exam (60 minutes)
Using Microsoft OneDrive Application (75 minutes)
Microsoft OneDrive Exam (60 minutes)



Learning Outcomes:



Prepare well-formatted and elaborated documents using MS-Word
Create well-defined and compelling presentations using MS-PowerPoint
Construct spreadsheet applications with MS-Excel
Manage email accounts efficiently
Efficiently use OneDrive to backup, view and share files

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Critical Thinking Essentials

The course aims to equip participants with essential knowledge and practical skills to enhance their critical thinking abilities as a vital life skill. The course will be delivered in an interactive manner, incorporating a variety of exercises, examples, and self-assessments. Learners will be actively encouraged to engage in group discussions, ask questions, and apply their learning in real-time scenarios, thereby gaining a deeper understanding of reasoning, persuasion, and common pitfalls in the thinking process



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/
Assessment: 2 hours)



Language of instruction: French/English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Case studies and role plays
Visual aids	Peer and instructor feedback
Plenary/guided discussions	Self-paced self-study



Attendance: 10 points
Practical application: 20 points
Final examination: 70 points
Pass rate: 60%



Course Agenda

DAY 1:

Lesson 1: Introduction to Critical Thinking (1 & 2)
Lesson 2: Characteristics of a Critical Thinker (1 & 2)
End of Day 1: Group work – plenary wrap-up

DAY 2:

Lesson 3: Critical Thinking Frameworks
Lesson 4: Reflective Thinking (1,2 & 3)
End of Day 2: Group work – plenary wrap-up

DAY 3:

Lesson 5: The Critical Thinking Process (1 & 2)
Lesson 6: Critical Thinking Development (1 & 2)
End of Day 3: Group work – plenary wrap-up

DAY 4:

Lesson 7: Practical Skills Development
Final Examination
Exam Q&A and Closing



Learning Outcomes:

- Define critical thinking and reasoning.
- Describe the relationship between reasoning and beliefs.
- Identify at least 5 benefits and 5 barriers to critical thinking in decision-making, problem-solving and goal-setting.
- Explain the qualities of a critical thinker.
- State examples of critical thinking.
- Cite the 6 levels in Bloom's Taxonomy of thinking skills.
- Describe the 6-step critical thinking framework by Paul-Elder.
- Distinguish between types of reasoning.
- Explain fallacies in arguments and state at least two common informal fallacies.
- Compare and contrast inductive and deductive reasoning.



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Stress Management Essentials

The course aims to equip participants with essential knowledge and practical skills to enhance their critical thinking abilities as a vital life skill. The course will be delivered in an interactive manner, incorporating a variety of exercises, examples, and self-assessments. Learners will be actively encouraged to engage in group discussions, ask questions, and apply their learning in real-time scenarios, thereby gaining a deeper understanding of reasoning, persuasion, and common pitfalls in the thinking process



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/
Assessment: 2 hours



Language of instruction: French/English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Case studies and role plays
Visual aids	Peer and instructor feedback
Plenary/guided discussions	Self-paced self-study



Attendance: 5 points
Practical application: 35 points
Final examination: 60 points
Pass rate: 60%



Course Agenda

DAY 1:

Lesson 1: Introduction to Stress Management (Part 1) [90 minutes – contact]
Lesson 1: Introduction to Stress Management (Part 2) [70 minutes – contact]
Lesson 2: The Body and Stress (Part 1) [45 minutes – contact]
Lesson 2: The Body and Stress (Part 2) [60 minutes – contact]
End of Day 1: Group work – plenary wrap-up [45 minutes – contact]

DAY 2:

Lesson 3: Stress Triggers (Part 1) [90 minutes – contact]
Lesson 3: Stress Triggers (Part 2) [70 minutes – contact]
Lesson 4: Principles and Rules of Stress Management (Part 1) [45 minutes – contact]
Lesson 4: Principles and Rules of Stress Management (Part 2) [60 minutes – contact]
End of Day 2: Group work – plenary wrap-up [45 minutes – contact]

DAY 3:

Lesson 5: Coping vs. Managing Stress (Part 1) [90 minutes – contact]
Lesson 5: Coping vs. Managing Stress (Part 2) [70 minutes – contact]
Lesson 6: Lifestyle Changes for Stress Reduction (Part 1) [45 minutes – contact]
Lesson 6: Lifestyle Changes for Stress Reduction (Part 2) [60 minutes – contact]

DAY 4:

Lesson 7: Practical Skills Development [90 minutes – contact]
Final Examination [120 minutes – assessment]
Exam Q&A and Closing [60 minutes – contact]



Learning Outcomes:

- Recognise stressors and their impact on physical, emotional, and cognitive well-being.
- Utilise practical skills and strategies to reduce stress, including relaxation techniques, mindfulness, and deep breathing exercises.
- Recognise healthier ways to cope with stress, such as problem-solving skills, time management, and assertiveness.
- Manage emotions, reducing the negative impact of emotional reactions on overall well-being.
- Set personal and professional boundaries to prevent excessive stress.
- Practise mindfulness and relaxation techniques to stay present, reduce anxiety, and manage stress.
- Identify ways to express needs, concerns, and boundaries effectively, reducing interpersonal stress.
- Summarise strategies to achieve and maintain a healthy work-life balance, reducing stress associated with overwork or imbalance.

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Emotional Intelligence Essentials

The programme aims to equip learners with essential knowledge and practical skills to improve their Emotional Intelligence as a life skill. It is designed to be of an interactive, learned-centred nature incorporating a variety of exercises, case studies, and self-assessments. Learners will be encouraged to ask questions and actively engage in group discussions, fostering the consolidation of their learning.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/
Assessment: 2 hours)



Language of instruction: French/English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Case studies and role plays
Visual aids	Peer and instructor feedback
Plenary/guided discussions	Self-paced self-study



Attendance: 5 points
Practical application: 35 points
Final examination: 60 points
Pass rate: 60%



Course Agenda

DAY 1:

Lesson 1: Introduction to Emotional Intelligence (Part 1) [90 minutes – contact]
Lesson 1: Introduction to Emotional Intelligence (Part 2) [70 minutes – contact]
Lesson 2: Introduction to Emotions [45 minutes – contact]
Lesson 2: Introduction to Emotions [60 minutes – contact]
End of Day 1: Group work – plenary wrap-up [45 minutes – contact]

DAY 2:

Lesson 3: Self-awareness [90 minutes – contact]
Lesson 4: Self-management/Self-regulation (Part 1) [70 minutes – contact]
Lesson 4: Self-management/Self-regulation (Part 2) [45 minutes – contact]
Lesson 4: Self-management/Self-regulation (Part 3) [60 minutes – contact]
End of Day 2: Group work – plenary wrap-up [45 minutes – contact]

DAY 3:

Lesson 5: Social Awareness (Part 1) [90 minutes – contact]
Lesson 5: Social Awareness (Part 2) [70 minutes – contact]
Lesson 6: Relationship Management (Part 1) [45 minutes – contact]
Lesson 6: Relationship Management (Part 2) [60 minutes – contact]
End of Day 3: Group work – plenary wrap-up [45 minutes – contact]

DAY 4:

Lesson 7: Practical Skills Development [90 minutes – contact]
Final Examination [120 minutes – assessment]
Exam Q&A and Closing [60 minutes – contact]



Learning Outcomes:



- Define Emotional Intelligence and related key concepts like emotions, feelings, resilience, and main types of intelligence.
- Explain core theories of Emotional Intelligence.
- Identify the five domains of Emotional Intelligence (Golman's Theory).
- Describe Plutchik's Wheel of Emotions.
- Compare cultural and gender differences in the expression of emotions and feelings.
- Explain the key steps to managing emotions and impulses.
- List the 5 elements of self-regulation.
- Define social awareness.
- Summarise the conceptual theory of leading with Emotional Intelligence.



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Hostile and Hazardous Environment Awareness Training

The programme's primary objective is to cultivate awareness, skills, and the ability to respond effectively to risks associated with travelling to hostile and hazardous environments. These environments may expose individuals to a range of potential threats, including terrorism, conflict, crime, civil unrest, health hazards, and road safety concerns. A unique feature of this course is the 'field day' scenario-based exercises, which simulate situations that participants may encounter while fulfilling their duties and missions in security-challenging environments.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 2



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 5 days
Hours of total learning: 50 hours (Contact: 25 hours/Self-study: 22 hours/
Assessment: 3 hours)



Language of instruction: French/English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Case studies and role plays
Visual aids	Self-paced self-study
Plenary/guided discussions	
Verbal and written quizzes	



Attendance: 10 points
Formative assessment: 30 points
Online test: 30 points
Practical application: 30 points
Passing score: 60%



Course Agenda

DAY 1:

Introduction to Security Risk Management
Personal security
Incident Reporting
Assessment 1

DAY 2:

Gender, Diversity and Safety
Data Security
Arrest and detention
Abduction and Hostage Taking: Prevention
Assessment 2

DAY 3:

Travel and Mission Planning
Abduction and Hostage Taking: Response
Introduction to First Aid
Assessment 3

DAY 4:

Security incidents
Vehicle movements
Assessment 4: Culture and Diversity

DAY 5:

Scenario-based exercises
Scenario-based exercises: debrief and discussion
Assessment 5: Mission planning
Evaluation and Closure



Learning Outcomes:



- Understand security fundamentals in various environments.
- Differentiate between these key security concepts
- Identify potential dangers in hostile settings.
- Recognize key safety measures for high-risk areas.
- Describe possible threats based on context and trends.
- Outline actions for threats like terrorism, shootings, robberies, unrest, and accidents.
- Explain planning protocols for safe vehicle movement.
- Identify response strategies for different transport-related emergencies.



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Introduction to Machine Learning: Essential Concepts, Tools, and Applications

The programme's primary objective is to cultivate awareness, skills, and the ability to respond effectively to risks associated with travelling to hostile and hazardous environments. These environments may expose individuals to a range of potential threats, including terrorism, conflict, crime, civil unrest, health hazards, and road safety concerns. A unique feature of this course is the 'field day' scenario-based exercises, which simulate situations that participants may encounter while fulfilling their duties and missions in security-challenging environments.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 21 hours/Self-study: 2 hours/
Assessment: 2 hours



Language of instruction: French/English/Arabic



Modes of teaching
Lectures supported by visual aids
Plenary/guided discussions
Practical and group exercises
Case studies/demonstrations/brainstorming
Self-paced self-study



Attendance: 5 points
Practical application: 35 points
Final examination: 60 points
Passing score: 60%



Course Agenda

DAY 1:

Top Five AI Terms | AI History
Role of Ethics in Using AI | AI in Different Real-World Scenarios Using Top 5 AI Methods and Techniques
Group Division & Problematics Kick-Off | AI Models Using Python Libraries for Real-World Implementation

DAY 2:

Real-Time Scenarios (3) for Problem-Solving with AI Models
ChatGPT Generative AI
3 Real-World AI Use Cases
Issues and Recommendations for AI Solutions
Building a Deep Neural Network using TensorFlow
Brainstorming Original and Innovative AI-Powered Ideas

DAY 3:

Brainstorming Exercise
AI Answers to Problems in Different Fields | Peer Review and Feedback on Suggested Solutions
5 Advantages of AI Solutions in Different Sectors and Environments | Areas for Continued AI Proficiency Improvement
The Best Frameworks for Implementing Proposed Solutions | 4 Ethical Principles and Guidelines for AI Development Issues

DAY 4:

Generative AI
Live Demonstration: Top 3 Generative AI Tools for Multimedia Content Creation
AI for Learning Assessment | Ethics in AI Research Projects and Publications
Emerging Technologies in AI | Industry-specific AI Innovations and Predictions
Insights from Industry Experts on Future Trends
Final examination
Final examination Q&A and end-of-course evaluation



Learning Outcomes:

- Summarise key AI milestones and explain the role of ethics in AI research.
- List the top five AI methods with their key characteristics.
- Explain AI model implementation using Python and TensorFlow.
- Identify AI challenges and provide recommendations.
- List five AI applications and benefits across sectors.



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Award in Marketing and Communication Skills in Public Administrations

This five-day training develops practical marketing and communication skills for public administration professionals. Through theory, case studies, and interactive exercises, participants learn digital marketing, public relations, campaign planning, and evaluation. The programme focuses on designing effective strategies, engaging audiences, and fostering transparent, inclusive communication that builds public trust and engagement.



Status: MFHEA Accredited

Qualification Type: Award

ECTS: 1



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 5 days

Hours of total learning: 25 hours (Contact: 21 hours/Self-study: 2 hours/
Assessment: 2 hours)



Language of instruction: English/Arabic



Lecture

Visual aids and samples

Plenary discussions

Verbal and written quizzes

Practical exercises

Self-paced self-study



Attendance: 10 points

Practical application: 30 points

Final examination: 60 points

Passing score: 50%



Course Agenda

DAY 1:

Basic Principles of Public Sector Communications

Communication Techniques for Stakeholders and Citizen Engagement across Cultural Contexts

Identify barriers and enablers in public communication

DAY 2:

Marketing Tools and Strategies

Introduction to the use of digital channels, social media, and traditional tools

Understand communication needs across demographics

DAY 3:

Designing and Implementing Campaigns

Basic Steps for Campaign Development

Explore message development and call to action

Role-play ethical dilemmas in public messaging

DAY 4:

Analysing and Evaluating Campaigns

Exploring analytical tools

Group Workshop: Design a Mini-Campaign about Public Sector Settings

Guided Revision and Exam Orientation

Course Evaluation



Learning Outcomes:



Support team or organizational communication activities under supervision.



Apply ethical and inclusive communication with diverse audiences.



Analyze public sector communication examples and suggest improvements.



Understand basic marketing and communication principles in public service.



Recognize the roles of internal and external communication in achieving public sector objectives.



Identify and use standard marketing tools to engage and inform citizens.



Communicate clearly and appropriately with colleagues, stakeholders, and the public.



Assist in creating and delivering basic communication materials.



Contribute to planning simple communication campaigns tailored to audiences and key messages.

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Trainer Induction Course

The overall goal of this workshop is to understand and apply the processes related to the training needs analysis and perform an actual realistic one through coordinating with the relevant parties in an organisation. This workshop is aimed at training Managers or any staff members responsible for identifying training and development needs within a specific organisation, unit, or department.



Status: Non-Accredited



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 5 days

Hours of total learning: 50 hours



Language of instruction: French/English/Arabic



Modes of teaching

Lecture

Practical exercises

Plenary discussions and Q/A

Assessment



No



Course Agenda

DAY 1:

Training/ Product Design/ Trainer Development/ Monitoring and evaluation process
Code of Conduct/Attendance/Equality, Inclusion, Diversity, Accessibility, and Sexual Harassment Policy and Procedures
Extenuating Circumstances/ Complaint and Grievances Policy and Procedures
Academic Integrity and Plagiarism /Data Protection/ Environmental/ Health and Safety Policy

DAY 2:

Community of Practice concept
Trainer Manuals/Apply training/reinforcement methods.
Address challenges and barriers/Adapt assessment methods/Identify preparatory tasks

DAY 3:

Participants will deliver the relevant training sessions individually.
Participants' performance will be monitored and evaluated.

DAY 4:

Participants will deliver the relevant training sessions in groups of two trainers (co-training).
Co-training performance will be monitored and evaluated.

DAY 5:

Participants will discuss suggestions and corrective actions depending on their performance.



Learning Outcomes:



Understand MCP Med TI training processes.

Implement ICMPD/MCP Med TI AND EQF/MQF policies and procedures.

Practice the delivery of the curriculum of a specific accredited training course.

Effectively co-delivering the relevant training course.

PROFESSIONAL DEVELOPMENT AND COMPETENCY

Training Needs Analysis (TNA)

The overall goal of this workshop is to understand and apply the processes related to the training needs analysis and perform an actual realistic one through coordinating with the relevant parties in an organisation. This workshop is aimed at training Managers or any staff members responsible for identifying training and development needs within a specific organisation, unit, or department.



Status: Non-Accredited



Mode of Delivery/Attendance: Face-to-face/full-time



Duration: 3 days

Hours of total learning: 18 hours



Language of instruction: French/English/Arabic



Modes of teaching

Lecture

Practical exercises

Plenary discussions and Q/A

Assessment



No



Course Agenda

DAY 1:

Introduction to MCP MED TI and its curriculum development process.
Introduction to training needs analysis and its process.

DAY 2:

Community of Practice concept
Trainer Manuals/Apply training/reinforcement methods.
Address challenges and barriers/Adapt assessment methods/Identify preparatory tasks

DAY 3:

Development of an action plan with priorities and the provisional training plan
Definition of relevant monitoring and evaluation procedures
Conclusions and summary of the action plans relating to: needs for existing MCP MED TI training modules, training modules to be developed



Learning Outcomes:



Understand general concepts and processes pertaining to Training Needs Analysis.



Efficiently identify:

- TNA Scopes and operational tasks

- Tactical tasks

- Support tasks



Compile a comprehensive list of tasks.



Properly analyse identified tasks.



Competently identify available/required training solutions and set priorities.



Competently draft a training schedule and plan .



Efficiently set Monitoring and Evaluation (M&E) procedures.



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Introduction to Communication for Migration Policy

The Introduction to Communication for Migration course provides students with a foundational understanding of the critical role communication plays in migration processes. It explores the diverse communication contexts within migration, including intercultural, intergenerational, and transnational interactions.

	Status: Non-Accredited
	Mode of delivery: Online
	Duration: 2 Hours
	Language of instruction: English/Arabic
	Modes of teaching Interactive Lecture
	No



Course Agenda

DAY 1:

- Introduction
- Terminology
- Communicating migration policy - Design a strategy
- Monitoring and evaluation



Learning Outcomes:

- Ability to understand the most important elements, concepts and variables of communicating migration policy.
- Ability to design basic communication strategy related to migration policy.
- Ability to identify the most common challenges and pitfalls in communicating migration policy.
- Ability to use basic and effective monitoring, assessment and evaluation methods for migration policy communication activities.



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Strategic Policy Management

The Strategic Policy Management course aims to equip students with a comprehensive understanding of the policymaking process. Through rigorous analysis of policy frameworks, implementation strategies, and evaluation methodologies, students will develop the critical thinking and problem-solving skills necessary to address complex policy challenges.

	Status: Non-Accredited
	Mode of delivery: Online
	Duration: 3 Hours
	Language of instruction: English/Arabic
	Modes of teaching Interactive Lecture
	No



Course Agenda

DAY 1:

- Introduction to Strategic Policy Management
- Strategic Factors in Policymaking Management
- Strategic Management in Migration Policy



Learning Outcomes:

- Understand basic concepts of disciplines connected to strategic policy management including policy sciences, organization theory and management sciences
- Understand how these concepts can be used to strategically manage complex policy processes
- Understand the importance of strategic management to ensure an effective and fair governance of public policies including migration policy
- Use concepts and notions to strategically design and implement effective and fair policy processes



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Gender Awareness

The Gender Awareness course aims to cultivate a critical understanding of gender as a social construct. Through the exploration of diverse gender identities, expressions, and roles, students will develop a nuanced perspective on gender inequality and its intersections with other social categories. The course emphasises the importance of gender equality and social justice, equipping students with the knowledge and skills to contribute to a more inclusive and equitable society.



Status: Non-Accredited



Mode of delivery: Online



Duration: 45 minutes



Language of instruction: English/Arabic



Modes of teaching
Interactive Lecture



No



Course Agenda

DAY 1:

- The concept of gender and gender-related terminology
- Gender equality: gender-based discrimination, positive discrimination, gender-based violence (GBV), harassment, intersectionality
- The International framework for gender equality
- Gender mainstreaming
- COVID-19 and gender
- Integrating gender in migration and border management



Learning Outcomes:

- Understand the concepts of Gender, Gender Equality, Gender Based Discrimination, Gender Based Violence, Intersectionality and Gender Mainstreaming.
- Understand the international framework for gender equality
- Understand the impact of Covid-19 on gender
- Understand the concept of border management and gender mainstreaming in border management means



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Fundamentals of Leadership

The Fundamentals of Leadership course aims to develop students' understanding of the core competencies required for effective leadership. It explores foundational leadership theories, principles, and practices, equipping students with the knowledge and skills to inspire, motivate, and guide others. The course emphasises the development of leadership qualities such as decision-making, communication, and interpersonal skills.

	Status: Non-Accredited
	Mode of delivery: Online
	Duration: 3 hours
	Language of instruction: English/Arabic
	Modes of teaching Interactive Lecture
	No



Course Agenda

DAY 1:

- Session 1: An Introduction to Leadership and Leadership Style Frameworks - 60 minutes
- Session 2: Leadership Style Frameworks - 70 minutes
- Session 3: Situational leadership: How flexibility leads to success - 50 minutes
- Session 4: Leadership Roles, Responsibilities and Skills - 90 minutes



Learning Outcomes:

- Describe the main leadership styles
- Select the most suitable leadership style for a specific situation and context
- Describe the main roles and responsibilities of a leader
- Describe four communication styles that a leader may adopt
- Distinguish between four different decision-making processes
- Compare four different group decision-making techniques



PROFESSIONAL DEVELOPMENT AND COMPETENCY

Vocational Train the Trainer - Online

This course will enable learners to apply adult learning principles in the design and delivery of learner-centred training courses.

	Status: Non-Accredited
	Mode of delivery: Online
	Duration: 3 day - 18 hours (6 hours per day)
	Language of instruction: English/Arabic
	Modes of teaching Interactive Lecture
	No



Course Agenda

DAY 1:

- Session 1: An Introduction to Leadership and Leadership Style Frameworks - 60 minutes
- Session 2: Leadership Style Frameworks - 70 minutes
- Session 3: Situational leadership: How flexibility leads to success - 50 minutes
- Session 4: Leadership Roles, Responsibilities and Skills - 90 minutes



Learning Outcomes:

- Identify the key principles of a training cycle and terminology related to training.
- Identify the key principles of adult learning and understand how they impact training design and delivery.
- Identify the factors and interactive techniques that contribute to active learning and memory retention.
- Describe the different communication skills in training and facilitation techniques.
- Develop clear learning objectives for training sessions.
- Structure training sessions and sequencing training materials in a logical manner to support learning objectives.
- Prepare a training environment and resources that support participation and take into account the facilitation methods/modes of delivery of learner needs.

MIGRATION GOVERNANCE

Award in Migration Governance for Young Professionals

The course blends theory and practice and explores the fundamentals of Migration Governance. The course will start with a lecture and overview of the main theories, concepts and tools. These will be separately, albeit interconnectedly, presented through case studies where learners will be exposed to a large volume of material on specific and complex real-life example drawn from past research and consultancy missions of the trainer. Such material will address the specific theme and will focus on EU policy.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 2



Mode of delivery: Face-to-face



Duration: 5 days
Hours of total learning: 25 hours (Contact: 25 hours /Self-study: 20 hours/
assessment: 5 hours)



Language of instruction: English/Arabic



Mode of teaching
Lectures
Plenary discussions
Visual aids



Attendance: 20 points
Practical Application: 50 points
Continuous Assessment: 30 points
Pass score: 60 %



Course Agenda

DAY 1:

Strategic Management for policy-makers

DAY 2:

Applied policy process theories

DAY 3:

Impact assesement

DAY 4:

Data for Migration policy-making

DAY 5:

Data for Migration policy-making



Learning Outcomes:

- Recognise practices in Migration Governance.
- List the key elements in the strategic public policy-making process.
- List the fundamental concepts and methods of behavioural sciences to solve a given problem.
- Identify the theoretical concepts of impact assessment and practical current best practice.
- Understand the complexity and potential of migration data, both in its qualitative and quantitative dimensions.
- Interpret migration governance policy options and strategies.
- Interpret policies designed to intervene on individual behaviour in order to combat societal problems.
- Use impact assessments for migration campaigns in particular.
- Interpret and use data related to the migration field.

MIGRATION GOVERNANCE

Award in Communication for Migration Policy Essentials

The course aims to develop learner skills in communicating effectively with diverse audiences, gain a deeper understanding of the complex issues surrounding migration policy, and enhance their career prospects in fields related to migration policy. The course is of a highly-interactive and learner-centred nature and will be articulated around the following lines:

- Introduction to migration policy communication
- Communicating migration statistics and data visualisation
- Effective storytelling in migration policy communication
- Drafting a communication and dissemination strategy
- Communication monitoring, evaluation and impact assessment



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of delivery: Face-to-face/blended



Duration: 4 days
Hours of total learning: 25 hours (Contact: 19 hours/
Course content online self-study: 4 hours/Assessment: 2 hours)



Language of instruction: French/English/Arabic



Modes of teaching	Practical and group exercises
Lecture	Practical and group exercises
Visual aids	Case studies and role plays
Plenary/guided discussions	Self-paced self-study
Verbal and written quizzes	



Finishing the online part 10%
Participation & Interaction 30%
Final Examination 60%
Passing score: 60%



Course Agenda

DAY 1:

Introduction to communication for migration policy
Communicating migration statistics and data visualisation

DAY 2:

Effective storytelling in migration policy communication
Drafting a communication and dissemination strategy

DAY 3:

Communication monitoring, evaluation and impact assessment
Wrap up and presentation skills

DAY 4:

Presentation skills practice
Written exam
Course feedback and closing



Learning Outcomes:

- Identify key concepts and theories related to communication and migration.
- Identify and understand the main terminology in communicating migration policy
- Explain the significance of communicating migration statistics and data visualization in an accurate and accessible manner to different stakeholders, including policymakers, researchers, and the general public.
- Identify best practices for communicating complex data in a clear and concise way
- Understand the basic elements of storytelling applied to migration policy communication
- Understand the role of values and emotions applied to migration policy communication.
- Identify basic techniques of storytelling applied to migration policy communication.
- Understand the importance of the choice of words in presentations.



MIGRATION GOVERNANCE

Award in Migration Policy Development Essentials

The programme is designed to provide participants with a comprehensive understanding of public policy development, specifically focusing on migration policies. Participants will be guided through the key stages of the policy cycle, emphasising the critical role of data in shaping effective migration policies. The programme integrates theoretical knowledge with practical case studies to enhance participants' policymaking skills. The course specifically aims to offer a specialised, well-rounded education in migration policy development. By prioritising critical policy stages, integrating data-driven approaches, and blending theory with practical insights, learners will acquire the essential knowledge and skills required for effective policymaking in the field of migration.

	Status: MFHEA Accredited Qualification Type: Award ECTS: 1
	Mode of delivery: Face-to-face
	Duration: 5 days Hours of total learning: 25 hours (Contact: 20 hours/ Course content online self-study: 2 hours/Assessment : 3 hours
	Language of instruction: French/English/Arabic
	Modes of teaching Lectures Visual aids Plenary/guided discussions Practical and group exercises Case studies Self-paced self-study
	Attendance: 5 points Practical Application: 35 points Final Examination: 60 points Passing Score: 60 %



Course Agenda

DAY 1:
Defining Public Policy: key concepts and theories & outlining key actors of policy processes Techniques for mapping policy actors Exercise of policy actors' mapping
DAY 2:
Policy Cycle: agenda setting and policy formulation & decision-making, implementation, and evaluation Using data in Policy Development & example of Data-Driven Policy Development
DAY 3:
Migration Policy: Definitions and scope Global trends and challenges Policies associated with Migration: Admission Policies and Border Control Asylum, Refugee Policies, Labour Migration and Integration Policies
DAY 4:
Data-Driven approaches to shape Migration Policy in MENA Countries: Case study illustration from the Euro-Mediterranean Region Evidence-Based Policy Briefs Hands-on workshop on Policy Brief Redaction Peer review and feedback
DAY 5:
Assessment Q&A End of Course Evaluation and Course Closing



Learning Outcomes:

- Analyse case studies in migration policy, extracting valuable insights into the complexities of actors involved in these policies.
- Connect various policy measures to real-life cases.
- Create policy briefs using relevant data.
- Apply the components of a well-structured policy brief when communicating the core aspects of a policy analysis.
- Translate data insights into actionable policy solutions.
- Synthesise information into clear, concise, and persuasive policy recommendation.



MIGRATION GOVERNANCE

Award in Consular Crisis Management Essentials

The programme aims to equip participants with the essential knowledge, skills and competencies required for effective leadership and engagement in consular crisis management. It involves a series of activities, including practical exercises, group discussions and case studies/role plays, to enhance participants' understanding of consular crisis management. The overarching goal of the programme is to empower participants with the necessary tools and knowledge to proficiently manage consular crises and protect their nationals abroad.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of delivery/attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/
Assessment: 2 hours)



Language of instruction: English/French/Arabic



Modes of teaching	
Lecture	Practical exercises
Visual aids, props, and equipment	Written reference material
Plenary discussions	Recorded and live demonstrations
Verbal and written quizzes	Case studies and role plays



Attendance (10 points)
Practical Application (30 points)
Final examination (60 points)
Pass rate: 60%



Course Agenda

DAY 1:

Course introduction & shaping participants' expectations
Icebreaker
Introduction to Consular Crisis Management part 1 & 2
Contingency planning - Risk assessment

DAY 2:

Contingency planning (Dev. of country profile) part 1 & 2
Contingency planning (Citizen mapping)

DAY 3:

Crisis Coordination (Crisis mgt by diplomatic mission/consular post) (Part I & II)
Crisis Coordination (Coordination between the MFA and diplomatic mission/consular post during the consular crisis) (Part 1 & 2)
Crisis Communication (Part 1)

DAY 4:

Crisis Communication (Part 2)
Consular Crisis Role Play (Part 1 & 2)
Final Examination
Course evaluation and closing



Learning Outcomes:

- Define consular crisis management
- Explain the importance of consular crisis management for the protection of nationals abroad
- Describe the four elements constituting the consular crisis management process
- Outline consular preparedness components, including risk assessment, country profiles, and citizen mapping
- Identify triggers for initiating and resolving a consular crisis
- Explain the importance of consular crisis coordination, both internally and with the capital
- Compare and contrast the two concepts of consular crisis management and consular assistance.
- Identify essential roles for consular crisis management
- Describe the responsibilities associated with the key roles for consular crisis management
- Explain the fundamental principles of effective crisis communication.

MIGRATION GOVERNANCE

Award in Economic Diplomacy and the Role of the Diaspora

The programme is designed to provide participants with a comprehensive understanding of public policy development, specifically focusing on migration policies. Participants will be guided through the key stages of the policy cycle, emphasising the critical role of data in shaping effective migration policies. The programme integrates theoretical knowledge with practical case studies to enhance participants' policymaking skills. The course specifically aims to offer a specialised, well-rounded education in migration policy development. By prioritising critical policy stages, integrating data-driven approaches, and blending theory with practical insights, learners will acquire the essential knowledge and skills required for effective policymaking in the field of migration.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 2



Mode of delivery: Face-to-face



Duration: 5 days
Hours of total learning: 50 hours (Contact: 18 hours/
Self-study: 26 hours/Online course: 6 hours)



Language of instruction: French/English/Arabic



Modes of teaching	Case studies
Lecture	Self-study
Visual aids	
Plenary/guided discussions	
Practical and group exercises	



Finishing the online part 10%
Formative assessment: 40%
Final Examination: 50%
Passing score: 60%



Course Agenda

DAY 1:

Introduction to diaspora engagement
Diaspora mobilisation opportunities for economic diplomacy – trade:
- The importance of trade in diplomatic missions and the responsibilities of a trade representative
- The roles of the diaspora in trade and how to capitalise on them to promote trade

DAY 2:

Diaspora mobilisation opportunities for economic diplomacy – trade:
- Biases to avoid
- The significance of remittances and diaspora investment and the difference between the two

DAY 3:

Diaspora mobilisation opportunities for economic diplomacy – Heritage tourism:
- The importance of heritage tourism and the linkage with diaspora engagement

DAY 4:

Diaspora knowledge transfer and talent attraction mechanisms:
- Building blocks for successful mechanisms
- Why map the diaspora?

DAY 5:

Summative Assessment – Final Practical Examination: Presentation and feedback



Learning Outcomes:

- Analyse appropriate diaspora engagement areas and methods tailored to specific situations and contexts.
- Adapt communication styles and tools to suit various circumstances and audiences.
- Employ collaborative approaches and techniques when engaging with multiple stakeholders and the diaspora.
- Assess various methodologies and success stories to extract valuable insights for inspiration and potential practical application.

MIGRATION GOVERNANCE

Award in Reintegration for Migration Practitioners

The programme's primary objective is to equip migration practitioners with the knowledge and skills needed to effectively contribute to the implementation and monitoring of sustainable reintegration programmes.

The course is highly interactive with a strong learner-centred approach, blending theoretical components with discussions, case studies, and group and individual activities.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 2



Mode of delivery/attendance: Face-to-face/full-time



Duration: 5 days
Hours of total learning: 50 hours (Contact: 24 hours/Self-study: 24 hours/
Assessment: 2 hours)



Language of instruction: English/French/Arabic



Modes of teaching	Practical exercises
Lecture	Written reference material
Visual aids, props, and equipment	Recorded and live demonstrations
Plenary discussions	Case studies and role plays
Verbal and written quizzes	



Attendance (5 points)
Practical Application (35 points)
Final examination (60 points)
Pass rate: 60%



Course Agenda

DAY 1:

Lesson 1: From Return to Reintegration
Lesson 2: Sustainable Reintegration
Lesson 3: Reintegration and Development
Lesson 4: Individual Case Management

DAY 2:

Lesson 4(continued): Individual Case Management
Lesson 5: Vulnerability Assessments
Lesson 6: Individual Reintegration Plans
Lesson 7: Case Closure and Follow-Up

DAY 3:

Lesson 8: Economic Reintegration
Lesson 9: Social Reintegration
Lesson 10: Psychosocial Reintegration

DAY 4:

Lesson 10: (continued): Psychosocial Reintegration
Lesson 11: Reintegration of Children
Lesson 12: Reintegration at the Community Level

DAY 5:

Lesson 13: What is Monitoring, Evaluation and Learning (MEL)
Lesson 14: MEL Tools
Assessment: Final Examination



Learning Outcomes:



Define key terms as they apply to human migration including 'return', 'reintegration', 'vulnerability', 'individual reintegration plan', 'community', 'community-based reintegration', 'community-based projects', 'monitoring, evaluation and learning (MEL)', 'referral pathways'.



Describe the human rights regulatory frameworks related to reintegration.



Explain why counselling is an integral part of reintegration case management.



Describe how to implement and close reintegration cases.



MIGRATION GOVERNANCE

Award in Reintegration for Migration Policy Makers and Programme Professionals

The programme's primary objective is to equip migration policy makers and programme professionals with the knowledge and skills needed to effectively contribute to the development, coordination, implementation and monitoring of sustainable reintegration programmes. The course is highly interactive with a strong learner-centred approach, blending theoretical components with discussions, case studies, and group and individual activities.

	Status: MFHEA Accredited Qualification Type: Award ECTS: 2	
	Mode of delivery/attendance: Face-to-face/full-time	
	Duration: 5 days Hours of total learning: 50 hours (Contact: 24 hours self study: 24 hours / Assessment: 2 hours)	
	Language of instruction: English/French/Arabic	
	Modes of teaching Lecture Visual aids, props, and equipment Plenary discussions Verbal and written quizzes	Practical exercises Written reference material Recorded and live demonstrations Case studies and role plays
	Attendance (5 points) Practical Application (35 points) Final examination (60 points) Pass rate: 60%	



Course Agenda

DAY 1:
Lesson 1: From Return to Reintegration Lesson 2: Sustainable Reintegration Lesson 3: Reintegration and Development Lesson 4: Individual Case Management
DAY 2:
Lesson 4(continued): Individual Case Management Lesson 5: Vulnerability Assessments Lesson 6: Individual Reintegration Plans Lesson 7: Case Closure and Follow-Up
DAY 3:
Lesson 8: Reintegration at the Community Level Lesson 9: Community-based Planning Lesson 10: Designing a Sustainable Reintegration Programme - Situational Analysis and Stakeholder Mapping
DAY 4:
Lesson 11: Designing a Sustainable Reintegration Programme - Coordination and Referral Mechanisms Lesson 12: Designing a Sustainable Reintegration Programme - Capacity Development and Strengthening Lesson 13: What is Monitoring, Evaluation and Learning (MEL)?
DAY 5:
Lesson 15: MEL Tools Assessment: Final Examination



Learning Outcomes:

- Define key terms as they apply to human migration including 'return', 'reintegration', 'vulnerability', 'individual reintegration plan', 'community', 'community-based reintegration', 'community-based projects', 'monitoring, evaluation and learning (MEL)', 'referral pathways'.
- Describe the human rights regulatory frameworks related to reintegration.
- Explain the process of designing a sustainable reintegration programme
- Describe the key elements of a MEL framework and its related tools.



MIGRATION GOVERNANCE

Award in Trafficking in Human Beings Essentials: Identification, Referral and Protection

This programme aims to offer a comprehensive, foundational understanding of Trafficking in Human Beings (THB) and some of the practical skills needed to effectively combat it, as well as to offer victims adequate assistance and protection measures. Learners will acquire the ability to recognise potential cases of trafficking, identify THB indicators, understand the relevant legal frameworks, and apply victim-centred approaches to ensure the safety, well-being, and rights of victims. Additionally, the course will explore some of the techniques and tools used to identify and support potential victims and to collaborate with key stakeholders.

Status: MFHEA Accredited

Qualification Type: Award

ECTS: 1

Mode of delivery/attendance: Face-to-face/full-time

Duration: 4 days

Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 3 hours/Assessment: 2 hours)

Language of instruction: English/French/Arabic

Modes of teaching

Lectures

Visual aids

Plenary/guided discussions

Practical and group exercises

Case studies and role plays

Self-paced self-study

Attendance (5 points)

Practical Application (35 points)

Final examination (60 points)

Pass rate: 60%



Course Agenda

DAY 1:

Introduction of participants and expectations of the training.
THB and its Key Elements
Global Trends on Trafficking (1)
Regional Trends on Trafficking (2)
The Phenomenon of THB (gathering participants' perspectives)
International and Regional Legal Frameworks
National Legal and Policy Frameworks (1)
National Legal and Policy Frameworks (2)

DAY 2:

Identification as a Protection Measure
Challenges to Identification
THB Indicators
Identification in Mixed Migration Flows
After Detection: Responding to Trafficking Indicators
Enhancing Protection to Foster Prosecution (30 minutes) [Contact]

DAY 3:

Introduction to Day 3 Giving a Voice to Survivors
Fundamental Principles of Interview Techniques for Victims of THB
Interview Techniques
Understanding the concept of National Referral Mechanisms
Stakeholder Involvement in Referral Mechanisms

DAY 4:

Key elements of an effective Referral Mechanism
Final Examination
Final Examination Q&A, End-Of-Course Evaluation and Closing



Learning Outcomes:

- Summarise the key features and global scope of Trafficking in Human Beings (THB).
- Define THB, including its constitutive elements and various exploitation purposes, distinguishing it from human smuggling.
- Summarise relevant international and national legal and policy frameworks to combat THB.
- Explain the four-pillar approach to combating THB, focusing on Protection, Prosecution, Prevention, and Partnership.



MIGRATION GOVERNANCE

Award in Understanding Irregular Migration

The training programme on irregular migration offers a foundational understanding of the key issues surrounding this phenomenon. Delivered over four days, it features thematic sessions incorporating presentations, practical activities, and case studies. The programme employs an interactive, blended learning approach to enhance engagement and retention.

Its primary objective is to equip participants with a basic yet comprehensive grasp of irregular migration management. It explores social, economic, political, and legal dimensions, covering core concepts, underlying causes, consequences, key challenges, regulatory frameworks, security considerations, and holistic response strategies.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of delivery/attendance: Face-to-face/full-time



Duration: 4 days
Hours of total learning: 25 hours (Contact:20hours/Self-study: 4 hours/
Assessment: 1 hours)



Language of instruction: English/Arabic



Modes of teaching	Practical exercises
Lecture	Self-paced self-study
Visual aids and samples	
Plenary discussions	
Verbal and written quizzes	



Attendance (5 points)
Practical Application (35 points)
Final examination (60 points)
Pass rate: 60%



Course Agenda

DAY 1:

Contact and Dynamics of the Phenomenon
Concepts and Definitions
Irregular Migration Data
Evaluation Day 1

DAY 2:

Root Causes of Irregular Migration
Consequences of Irregular Migration
Challenges of Irregular Migration
Evaluation day 2

DAY 3:

International Legal Instruments
States' Obligations
National Legal Frameworks
Evaluation day 3

DAY 4:

Safe Approach to Managing Irregular Migration
Holistic Approach to Managing Irregular Migration
Practical Scenarios and General Recap
Evaluation of Training



Learning Outcomes:



- Explain the main definitions and concepts related to irregular migration.
- Identify the different sources of data on migration in general and irregular migration in particular.
- Cite the main international legal instruments related to irregular migration
- Identify the different national legislation related to irregular migration
- Identify the root causes of irregular migration
- Identify the consequences of irregular migration
- Describe the causal links between the causes, consequences and challenges of irregular migration
- Summarise the dimensions structuring a safe approach to irregular migration.
- Summarise the dimensions structuring a holistic approach to irregular migration.



MIGRATION GOVERNANCE

Award in Migration and Artificial Intelligence

This five-day training introduces AI applications in migration management, border security, and asylum processing. Through theory and interactive workshops, participants learn to evaluate and apply AI tools responsibly while considering ethical, legal, and human rights standards. The programme addresses key opportunities, risks, and challenges, enabling participants to engage critically and ethically with AI in migration contexts.

	Status: MFHEA Accredited Qualification Type: Award ECTS: 1	
	Mode of delivery/attendance: Face-to-face/full-time	
	Duration: 5 days Hours of total learning: 25 hours (Contact:20hours/Self-study: 3 hours/ Assessment: 2 hours)	
	Language of instruction: English/Arabic	
	Modes of teaching Lecture Visual aids and samples	Plenary discussions Verbal and written quizzes Practical exercises Self-paced self-study
	Attendance (5 points) Practical Application (35 points) Final examination (60 points) Pass rate: 60%	



Course Agenda

DAY 1:
Introduction to Artificial Intelligence (AI) AI Technologies and Applications Overview Migration Landscape and Contemporary Challenges AI and Migration: Initial Connections
DAY 2:
AI in Border Security and Control Systems AI-Enhanced Services for Migrants Automated Decision-Making: Advantages and Limitations Analysis AI in Migration Data Management and Analytics
DAY 3:
Ethical Frameworks for AI in Migration Legal Frameworks and Human Rights Considerations in AI Systems Risk Assessment and Mitigation Strategies in AI Deployments
DAY 4:
Benefits and Challenges of AI in Migration Emerging Trends and Future Applications in AI for Migration Group Project: Designing an AI Solution for a Migration Challenges
DAY 5:
Guided Revision and Exam Orientation Course Evaluation Final Assessment



Learning Outcomes:

- Understand AI concepts, technologies, and their relevance to migration contexts.
- Describe current AI applications in migration management, border security, and asylum systems.
- Recognize legal and ethical challenges of AI in migration.
- Explain AI’s impact on data collection, analysis, and decision-making in migration processes.
- Assess the effectiveness, advantages, and limitations of AI systems in migration and refugee management.
- Propose basic AI-based solutions for migration challenges.
- Integrate AI knowledge into professional practice while applying ethical frameworks.



MIGRATION GOVERNANCE

Award in Statistical Analysis in a Migration Context

This introductory course builds basic statistical skills for migration policy and administration professionals. Through guided, hands-on exercises with real-world data, participants learn core statistical concepts, key indicators, and simple visualization techniques to interpret and communicate migration data effectively. The training supports the application of data-driven insights for evidence-based policymaking in supervised professional settings.

	Status: MFHEA Accredited Qualification Type: Award ECTS: 1	
	Mode of delivery/attendance: Face-to-face/full-time	
	Duration: 5 days Hours of total learning: 25 hours (Contact:20hours/Self-study: 3 hours/ Assessment: 2 hours)	
	Language of instruction: English/Arabic	
	Modes of teaching Lecture Visual aids and samples	Plenary discussions Verbal and written quizzes Practical exercises Self-paced self-study
	Attendance (5 points) Practical Application (35 points) Final examination (60 points) Pass rate: 60%	



Course Agenda

DAY 1:

Statistical Fundamentals in Migration: Core Concepts and Terminology
Migration Data Sources and Quality Assessment
Data Interpretation Fundamentals: Reading Migration Statistics in Context

DAY 2:

Descriptive Statistics for Migration Data
Data Visualization for Migration Statistics
Trend Analysis and Pattern Recognition

DAY 3:

Sampling and Simple Inference: - Statistical Ideas in Migration Contexts
Patterns and Relationships: Basic Correlation Concepts in Migration Data
Basic Multi-Variable Data Organization

DAY 4:

Translating Statistics to Policy Recommendations
Policy Impact Assessment Through Guided Statistical Analysis
Interpreting Migration Indicators

DAY 5:

Guided Revision and Exam Orientation
Course Evaluation
Final Assessment



Learning Outcomes:

- Identify and classify main migration data sources and their limitations.
- Understand and apply basic statistical concepts relevant to migration.
- Recognize the role of statistical evidence in shaping migration policy.
- Interpret and summarize migration trends using charts, graphs, and indicators.
- Calculate and explain basic descriptive statistics and migration indicators.
- Identify common data quality issues and follow structured data-handling procedures.
- Use statistical results to support evidence-based migration decisions and policies.



MIGRATION GOVERNANCE

Award in Protecting Vulnerable and at-risk People during Migration

This five-day training provides a practical and foundational understanding of vulnerability in migration contexts. Using an interactive, adult-learning approach with presentations, group work, role plays, and case studies, it builds participants' ability to identify, assess, and respond to the needs of vulnerable and at-risk migrants. The programme covers key concepts, legal and institutional frameworks, identification and referral mechanisms, protection responses, coordination strategies, and ethical principles for effective professional practice.

	Status: MFHEA Accredited Qualification Type: Award ECTS: 1	
	Mode of delivery/attendance: Face-to-face/full-time	
	Duration: 5 days Hours of total learning: 25 hours (Contact:21 hours/Self-study: 2 hours/ Assessment: 2 hours)	
	Language of instruction: English/Arabic	
	Modes of teaching Lecture Visual aids and samples	Plenary discussions Verbal and written quizzes Practical exercises Self-paced self-study
	Attendance (10 points) Practical Application (30 points) Final examination (60 points) Pass rate: 60%	



Course Agenda

DAY 1:

Conceptualizing Vulnerability
Definitions and Determinants
Common Prejudices about Vulnerability
Legal Frameworks Overview
The key legal instruments

DAY 2:

Identification and Referral Mechanisms
Red Flags and Intake Form Analysis
Introduction to protection responses
A Comprehensive Protection Response to Address Migrant Vulnerabilities

DAY 3:

SOPs and Operational Coordination Strategies
Group Work: Draft a Basic SOP for Emergency Referral and Coordination
Joint Reflection: Lessons Learned + Next Steps

DAY 4:

Ethics & Professional Conduct
Key Principles
Role Play: Ethical Dilemmas + Cultural Sensitivity
End-to-End Protection Plan: Case clinic work group

DAY 5:

Guided Revision and Exam Orientation
Course Evaluation
Final Assessment



Learning Outcomes:

- Understand the rights of vulnerable and at-risk groups under international and regional frameworks.
- Identify the specific needs of different migrant and refugee groups, including children and persons with disabilities.
- Understand the roles and responsibilities of immigration authorities in protection and assistance.
- Recognize indicators of vulnerability and protection gaps in migration contexts.
- Use screening tools and follow SOPs and referral mechanisms for appropriate responses.
- Implement protection-sensitive interventions tailored to individual cases.
- Apply a rights-based, fair, and non-discriminatory approach in professional practice, ensuring due process.



MIGRATION GOVERNANCE

Award in Unaccompanied minors in Migration: Best practices and legal frameworks

This five-day training builds practical skills to protect and support Unaccompanied Minors (UAMs) in migration contexts. Through theory, hands-on exercises, and case studies, participants learn legal frameworks, identification and assessment methods, and coordination strategies for effective inter-agency collaboration. Emphasizing practical application, the programme enables participants to use standard tools and international best practices in their professional roles.

	Status: MFHEA Accredited	
	Qualification Type: Award	
	ECTS: 1	
	Mode of delivery/attendance: Face-to-face/full-time	
	Duration: 5 days	
	Hours of total learning: 25 hours (Contact:21 hours/Self-study: 2 hours/ Assessment: 2 hours)	
	Language of instruction: English/Arabic	
	Modes of teaching	Verbal and written quizzes
	Lecture Visual aids and samples Plenary discussions	Practical exercises Self-paced self-study
	Attendance (10 points)	
	Practical Application (30 points)	
	Final examination (60 points)	
	Pass rate: 60%	



Course Agenda

DAY 1:

Overview of Unaccompanied Minors in Migration: Global Trends and Patterns
Defining Unaccompanied Minors: Basic concepts and terminology
International legal frameworks
National Legal Frameworks overview

DAY 2:

Vulnerability Indicators and Risk Factors
Introduction to Best Interest principles
Age Assessment Considerations
Case Management: documentation basics and record keeping

DAY 3:

Care Arrangements and Guardianship basics for UAMs
Child-centred and gender-sensitive approaches
Family Tracing and Reunification basics
Institutional roles and responsibilities

DAY 4:

Multi-agency coordination basics
Referral Mechanisms and communication
International Best Practices overview
Communication Skills for UAM Protection

DAY 5:

Guided Revision and Exam Orientation
Course Evaluation
Final Assessment



Learning Outcomes:

- Understand international and local legal frameworks governing the rights of unaccompanied minors (UAMs).
- Recognize the specific vulnerabilities and risks faced by UAMs.
- Apply basic UAM protection procedures and child-centred approaches within institutional mandates.
- Use standard operating procedures for identification, assessment, and referral of UAMs.
- Implement practical protection measures and evaluate basic protection needs in real-world scenarios.



MIGRATION GOVERNANCE

Award in Global and Regional Migration Governance

The training programme provides a foundational understanding of international and regional migration policies. Delivered over three days through seven thematic sessions, the course combines presentations, interactive discussions, and real-world case studies to ensure active engagement and practical learning.

The primary objective of the programme is to equip participants with essential tools to understand and apply the key concepts, frameworks, and strategies that shape migration governance. The course explores the institutional, legal, and policy dimensions of migration at both regional and global levels, helping learners build a solid base for informed decision-making and implementation in their professional contexts.

	Status: MFHEA Accredited	
	Qualification Type: Award	
	ECTS: 1	
	Mode of delivery/attendance: Face-to-face/full-time	
	Duration: 3 days	
	Hours of total learning: Contact:14 hours/Self-study: 10 hours/ Assessment: 1 hour)	
	Language of instruction: English/Arabic	
	Modes of teaching	Verbal and written quizzes
	Lecture	Practical exercises
	Visual aids and samples	Self-paced self-study
	Plenary discussions	
	Attendance (10 points)	
	Practical Application (30 points)	
	Final examination (60 points)	
	Pass rate: 60%	



Course Agenda

DAY 1:
Welcome and Introductions Pre-assessment quiz Global Governance and Policy Coherence for Migration and Development Policy Coherence: Migration & Sectoral Policies The Global Compact on Migration Working with the GCM Objectives and Indicators Day 1 recap and quiz
DAY 2:
Recap Day 1 An Introduction to Regional Migration Governance Regional Initiatives he role of the EU and key EU frameworks Policy coherence in imple-menting the EU Pact on Mi-gration and Asylum Day 2 recap and quiz
DAY 3:
Recap Day 2 Migration governance at the national and sub-national (local) level Local needs and policy approaches Translating global and regional policy frameworks to the national and sub-national (local) level Mainstreaming migration in national and local development plans Final exam Post-assessment quiz and course evaluation



Learning Outcomes:

- Apply indicators to measure the alignment of migration policies to global and regional norms and standards.
- Analyse the alignment of migration policies to global and regional norms and standards.
- Describe key global and regional migration governance frameworks and fora.
- Explain the concept of migration as a cross-cutting policy area
- Apply norms, principles and standards of global and regional migration governance at a local level.
- Develop solutions to better align policies with global and regional norms, principles, standards and good practices.

MIGRATION GOVERNANCE

Award in Best practices for processing irregular migration

The five-day programme combines theory and practice to build participants' capacity to manage irregular migration cases effectively and in line with human rights and legal standards. Through interactive sessions, practical exercises, and a simulation-based case study, participants will examine migration's root causes, key legal frameworks, communication strategies, and best practices for inter-agency collaboration and information sharing.



Status: MFHEA Accredited

Qualification Type: Award

ECTS: 1



Mode of delivery/attendance: Face-to-face/full-time



Duration: 5 days

Hours of total learning: Contact:20 hours/Self-study: 3 hours/

Assessment: 2 hour)



Language of instruction: English/Arabic



Modes of teaching

Lecture

Visual aids and samples

Plenary discussions

Verbal and written quizzes

Practical exercises

Self-paced self-study



Attendance (5 points)

Practical Application (20 points)

Final examination 75 points)

Pass rate: 60%



Course Agenda

DAY 1:

Introduction to Irregular Migration
Root causes and motivations behind Irregular Migration
Gender and Vulnerability in Migration

DAY 2:

International Legal Frameworks and Conventions
Human Rights Obligations and Non-Refoulement
Regional/National Legal Frameworks

DAY 3:

Respectful and Non-Violent Communication
Ethical Interviewing and Working with Vulnerable Migrants
Building Trust and Ensuring Ethical Conduct

DAY 4:

Roles and Responsibilities of Stakeholders involved in Migration
Referral mechanisms and data sharing protocols
Best Practices in Coordination and Case Management

DAY 5:

Case study revision
Final assessment
Programme Evaluation



Learning Outcomes:

- Understand and differentiate types of migration, including irregular, regular, forced, and undocumented.
- Identify root causes of irregular migration such as poverty, conflict, environmental change, and persecution.
- Recognize how personal and structural factors (e.g., gender, age, ethnicity) influence migration decisions.
- Apply key legal principles from international, regional, and national frameworks.
- Make informed, ethical decisions in managing irregular migration cases.
- Communicate sensitively and professionally with migrants, handling challenges independently.



MIGRATION GOVERNANCE

Award in legal Migration Essentials

This programme aims to provide a comprehensive understanding of the foundations of Legal Migration and equip participants with the practical skills necessary to manage and facilitate its processes effectively. Learners will acquire the ability to analyse migration trends, understand key legal frameworks, and apply rights-based approaches to ensure the protection and integration of migrants. Additionally, the course will explore various tools and policies used to manage migration, including labour migration visa regimes, bilateral labour agreements, and standard employment contracts. The programme will also offer learners the chance to develop and implement programmes addressing the needs of migrants throughout the migration cycle and engage with key stakeholders to promote safe and legal migration.



Status: MFHEA Accredited
Qualification Type: Award
ECTS: 1



Mode of delivery/attendance: Face-to-face/full-time



Duration: 5 days
Hours of total learning: 25 hours (Contact: 20 hours/Self-study: 2 hours/
Assessment: 3 hours)



Language of instruction: English/French/Arabic



Modes of teaching
Lectures
Visual aids
Plenary/guided discussions
Practical and group exercises

Case studies
Self-paced self-study



Attendance (5 points)
Practical Application (35points)
Final examination (60 points)
Pass rate: 60%



Course Agenda

DAY 1:

Session 1: Introduction to International Legal Migration.
Session 2: Overview of Migrants' Rights and Key Legal Frameworks Relevant to International Labour Migration.
Session 3: Groupwork – Migration Personas.

DAY 2:

Session 4: Services for Migrants Across the Migration Cycle (1).
Session 5: Services for Migrants Across the Migration Cycle (2).
Session 6: Groupwork – Services for Return and Re-integration.

DAY 3:

Session 7: Legal Cornerstones of Migration: Labour Migration Visa Regimes.
Session 8: Tools and Policies of Legal Migration.
Session 9: Groupwork – Developing Bilateral Labour Agreements to Promote Migrants' Rights.

DAY 4:

Session 10: Building Bridges - Overview of Tools on Cultural Adaptation and Social Cohesion in Migrant Integration.
Session 11: Migration and Development: Tools to Address the Root Causes of Unsafe Migration.
Session 12: Groupwork: Taking Stock of Knowledge Acquired.
Wrap-up and closure of the day.

DAY 5:

Final Examination.
Assessment Q/A and end-of-course evaluation.



Learning Outcomes:

- Summarise the key legal frameworks related to international Legal Migration.
- Explain the basic legal principles governing international migration, including entry requirements, residency permits, and rights of migrants.
- Summarise the legal foundations of migration, including labour migration visa regimes, bilateral labour agreements, and standard employment contracts.
- Identify the main socio-economic factors influencing migration patterns.



MIGRATION GOVERNANCE

Behavioural Science for Policymakers

Participants will learn basic knowledge of disciplines connected to behavioural science including cognitive psychology, social psychology, and behavioural economics. Moreover, they will acquire how this knowledge can be used to change individual behaviour. The aim of the course is not only to provide attendees with fundamental concepts and methods of behavioural science but also to highlight its importance to combat serious societal problems (e.g., discrimination, refugee integration, etc.)

The course will answer three simple questions:

(1) What is individual behaviour and why is it important? To answer this question an introduction to concepts such as attention processes, belief, motivations, systems 1 and 2, and biases will be provided.

(2) How can individual behaviour be changed? To answer this question, an in-depth explanation of what behavioural interventions are (i.e., nudging) and how they can be implemented with a particular focus on the EAST framework.

(3) How can behavioural science inform policymakers? This section will particularly focus on migration-related issues such as community cohesion and inequalities.



Status: Non-accredited



Mode of delivery: Online



Duration: 2 hours online



Language of instruction: French/English/Arabic



Modes of teaching
Interactive Lecture
Practical exercises
Plenary discussions and Q/A



Finishing the online part 10%
Formative assessment: 40%
Final Examination: 50%



Learning Outcomes:



- Understand fundamental concepts and methods of behavioural sciences;
- Understand what behavioural interventions are and how they can be implemented;
- Understand the role of behavioural sciences in policy-making



MIGRATION GOVERNANCE

Applied Policy Process Theories

The course starts with an introduction to key concepts for the understanding of public policy and policy-making processes. Attendees will then be exposed to an overview of the most widely used theoretical frameworks in policy process research such as the Multiple Streams Framework (MSF), the Advocacy Coalition Framework (ACF), and the Narrative Policy Framework (NPF). Special attention will be paid to narrative policy analysis and its empirical applications. The course includes practical exercises, and reflection time allowing attendees to practice the analytical lenses discussed during the course.



Status: Non-accredited



Mode of delivery: Online



Duration: online 3 Hours



Language of instruction: French/English/Arabic



Modes of teaching
Interactive Lecture
Practical exercises
Plenary discussions and Q/A



Finishing the online part 10%
Formative assessment: 40%
Final Examination: 50%



Course Agenda

DAY 1:

Introduction to Policy Process
Applied Policy Process Theories



Learning Outcomes:

- Summarize the most established theories of the policy process and their application in real-world settings
- Analyse and understand the complex set of elements constituting the process of public policy-making
- Understand narrative policy analysis and its significance to migration policy research and practice